



# Individually Arranged Course Approval Form

*Internships are scheduled as a regular course. Do not use this form.*

This form is to be used only if a course was not originally scheduled this term and a faculty member is willing to offer a regular course on an independent study basis for a specific student, or special arrangements are made for an independent study project. A syllabus is REQUIRED. This form is NOT to be used for topics courses ending in 90.

Provide all the information which is available about the special arrangement. Signatures are required (see bottom of form) to approve enrollment in the course. The course will be created and the student will be registered by the Registrar's Office.

Independent study courses cannot be used to satisfy Liberal Arts and Science Curriculum (LASC) requirements.

Student's Name	Star or Dragon ID	Email
Subject	Course Number	Term/Year course will be offered
Course Title	Credits	Instructor's Name

Rationale Required (Explain the need to offer the course on an independent study basis):

Check one:  Regular Departmental Course Offering  Independent Study (Please use X97 as course number)

### Approval Signatures

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return form to:  
 Minnesota State University Moorhead Registrar's Office  
 Owens Hall 210 | 1104 7<sup>th</sup> Ave S | Moorhead MN 56563  
 Phone: 218.477.2565 | Fax: 218.477.2941 | Email: Registrar@mnstate.edu