



MINNESOTA STATE UNIVERSITY  
MOORHEAD

# LETTER REQUEST FORM

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_  
(Last Name) (First Name) (Middle Name)

Dragon ID: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Degree/Program/Major: \_\_\_\_\_

Registered Credit Hours \_\_\_\_\_ Passport Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

U.S. Entry Visa Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date of I-20 or DS2019: \_\_\_\_/\_\_\_\_/\_\_\_\_

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**Reason for Letter:**

- Inviting my Family to Graduation/Visit
- Letter of Enrollment
- Letter of Annual Expenses
- Letter to the Home Country U.S. Embassy
- Letter to the Bank
- Letter of Good Standing
- Letter to Fargo-Moorhead Apartment Complex
- Letter to the Department of Motor Vehicles
- Letter to the Social Security Administration

**Please COMPLETE ONLY what you are requesting:**

**a) Family Invitation Letter for Graduation/Visit:**

Name	Relationship/Male or Female	Date of Birth	Passport Number	U.S. Embassy

**b) Letter to the U.S. Embassy in My Home Country:**

U.S. Embassy Address: \_\_\_\_\_  
\_\_\_\_\_

U.S. Embassy Contact Information (Phone, E-mail, Etc.): \_\_\_\_\_  
\_\_\_\_\_

**c) Letter to Fargo-Moorhead Apartment Complex:**

Name of the Apartment Complex: \_\_\_\_\_

Address of the Apartment Complex: \_\_\_\_\_  
\_\_\_\_\_

Contact Person Name and Number: \_\_\_\_\_

**d) Letter to Social Security Administration:**

Did you get a job offer on-campus?

Where?: \_\_\_\_\_

Did you complete the forms with Student

Payroll?: \_\_\_\_\_

**e) Letter to the Bank:**

Name of the Bank: \_\_\_\_\_

Address and Contact Information of the Bank: \_\_\_\_\_

Please Include Any Additional Information that Might Be Helpful: