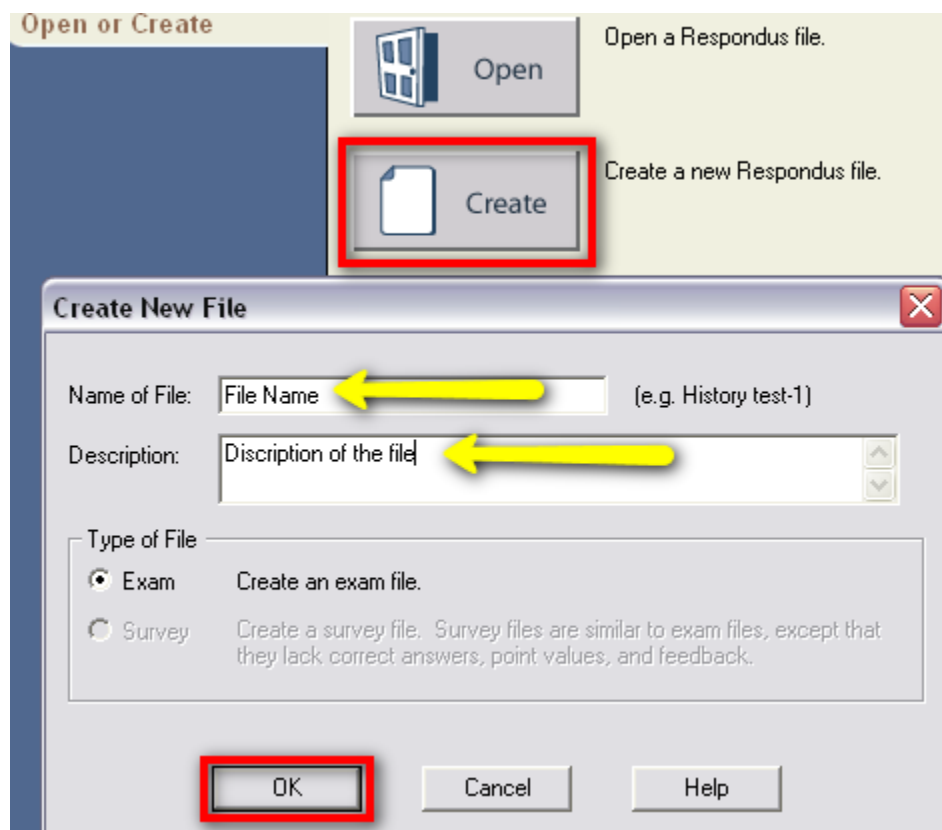


Topic: Step 2: Creating your exam

Creating questions in Respondus

- From the **Start** tab, select the **Create** button to create a new file.
(You will first be asked to enter a file name and a description for the file).



- Click **OK** when you are finished.
- Once a file is created, you are switched to the **Edit** tab.
This is where you add questions to the file.

Edit Questions

Multiple Choice ?

Title of Question

Question Wording

Answers (PageDown moves to next answer) Randomize

A

B

C

D

Select Correct Answer 5. Point Value

Question types

Multiple Choice
 True or False
 Long Answer
 Matching
 Short Answer
 Multi-Select
 Ordering
 Fill in the Blanks

Enable Feedback

Question List Total Items: 1 Points: 1.0

#	Title	Format	Question Wording
1	Enter the Question t	Multiple Choice	Wording
-			
-			
-			

For More Information

Please contact Office of Online & Extended Learning at support@mnstate.edu or 218.477.2603 if you have questions about this material.