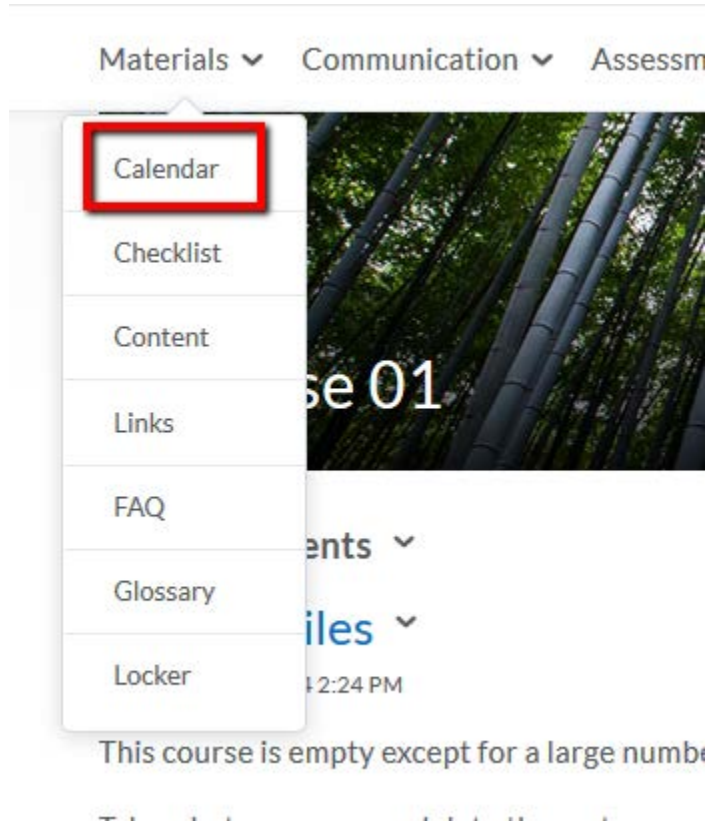


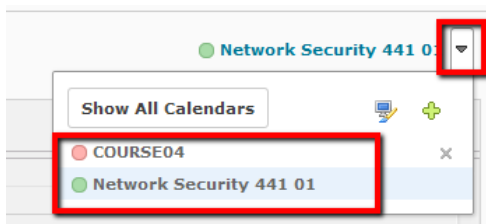
## Topic: Calendar Display

### Change Active Course:

- Login to D2L Brightspace, click the **Materials** Tab, click **Calendar**.



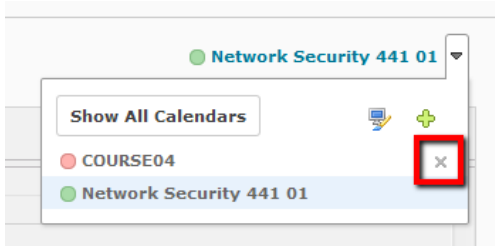
- Click the course drop down arrow.
- Click the course you want to set as active.



### To Delete Calendar:

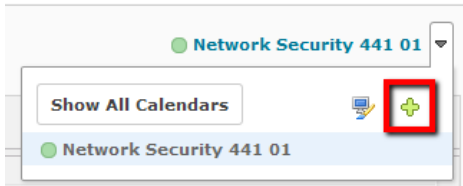
- Click the course drop down arrow.

- Click the X icon.

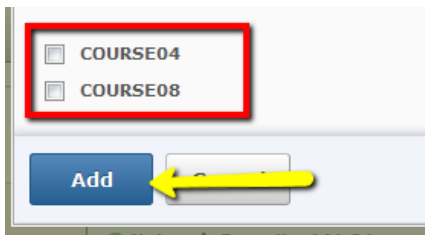


## To Add a course to your calendar:

- Click the course drop down arrow.
- Click the Add icon.

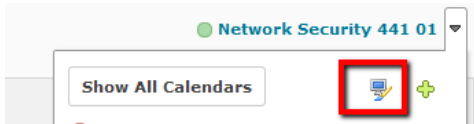


- Choose the course.
- Click **Add**.



## To Change the calendar color:

- Click the course drop down arrow.
- Click the Change Color icon.



- Choose the Color.
- Click **Done**.

## For More Information

Please contact the Office of Online & Extended Learning at [support@mnstate.edu](mailto:support@mnstate.edu) or 218.477.2603 if you have questions about this material.