

Topic: Grading an Assignment

Grading with the assignment grader is simple so professors have the accessibility to quickly grade assignments while they are away from their computer.

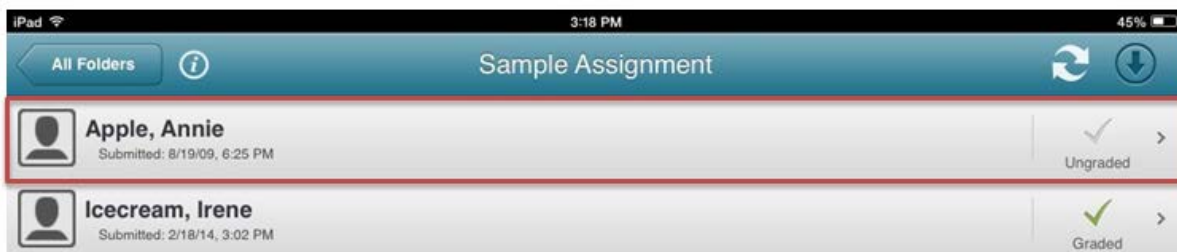
Step 1:

In the assignment grader, click the dropbox folder that contains the assignments you want to grade.



Step 2:

Select a submitted assignment from the dropbox folder that is classified as **Ungraded**.



Step 3:

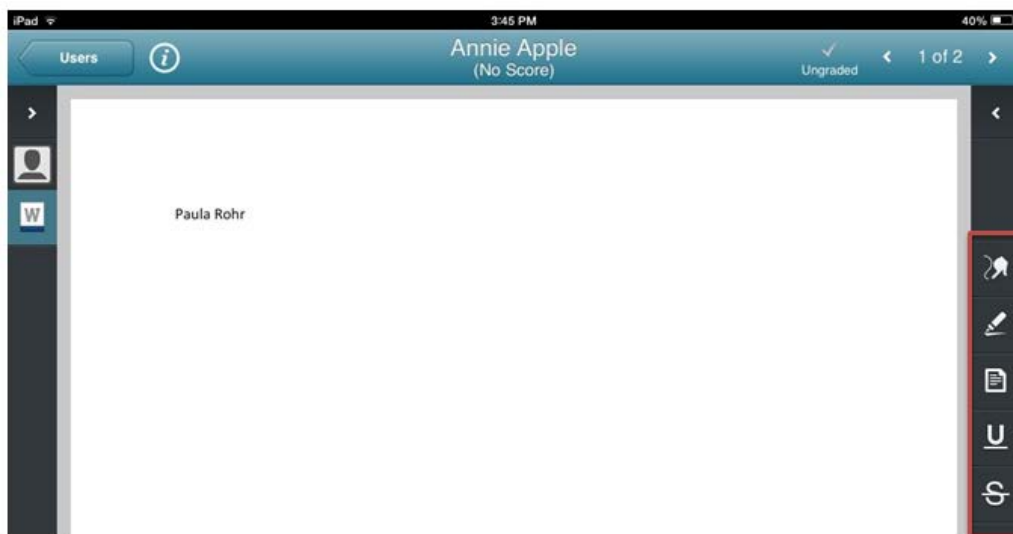
On the left side of the screen there is a window that pops out. This window will show you what assignments have been submitted.



Sometimes there might be more than one assignment submitted to the dropbox so this would let you choose which one you would like to grade.



On the right side there is a toolbar with some annotation options for giving personal feedback. Refer to the **Annotations** tutorial for more information on personal feedback options.



Clicking the arrow on the right sidebar will bring over the options of scoring and giving feedback.



For More Information

Please contact the Office of Online & Extended Learning at support@mnstate.edu or 218.477.2603 if you have questions about this material.