

# Concurrent Enrollment Form



Upon meeting certain requirements, the U.S. Department of Homeland Security – U.S. Citizenship and Immigration Services (USCIS) allows international (F-1) students at MSUM to take classes at both MSUM and at another SEVIS approved institution at the same time through a program called “Concurrent Enrollment.” Authorization to participate in concurrent enrollment can only be granted by the Center for Global Engagement (CGE).

**Requirements:**

- Must be in good academic standing at MSUM
- You must be in good immigration standing
- You must be registered for at least one credit at MSUM
- You must take full-time course load (12 credits for undergraduate and 8-credits for graduate)

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## **A.) To be Completed By Student**

Name: \_\_\_\_\_ Dragon ID: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

1. Institution you would like to take class/classes at: \_\_\_\_\_
2. Number of Credits at that institution: In-person \_\_\_\_\_ Online \_\_\_\_\_ Total \_\_\_\_\_
3. Semester and year you plan to concurrently enroll: \_\_\_ Fall \_\_\_ Spring Year 20 \_\_\_

By signing this form, I indicate that I understand I am required by Federal Immigration Law to register for either 12 credits per semester if an undergraduate student, or 8 credits if a graduate student. Furthermore, I understand that only 3-credits or one on-line course can be counted towards my full-time status. By asking the International Student Advisor at my second school to complete this form, I am demonstrating that, between my registration at Minnesota State University Moorhead and my registration at the second school, I meet the full-time and face to face enrollment requirements. I understand that to change my registration or drop a class at either MSUM or the second, I must first receive written approval from the International Student Services at MSUM, failure to do so will cause me to fall out of status and I will be in violation of USCIS regulations. Finally, I understand that I must present the Center for Global Engagement with a copy of my final transcript from the second school following the completion of the terms in which I am concurrently enrolled.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**B.) To be completed by the International Student Advisor at Second School:**

Total credits registered this term at your school: In-person/hybrid \_\_\_\_\_ Fully online \_\_\_\_\_ Total \_\_\_\_\_  
(please attach printout showing courses)

Start Date of Enrollment: \_\_\_\_\_ End date of Enrollment: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Name of International Advisor: \_\_\_\_\_

Title of International Advisor: \_\_\_\_\_

\_\_\_\_\_  
Signature of International Student Advisor

\_\_\_\_\_  
Date

**C.) To be completed by the International Student Advisor at MSUM:**

Student granted permission for concurrent enrollment on and is to be considered full-time as long as the conditions outlined on the form are met.

International Student Advisor: \_\_\_\_\_

\_\_\_\_\_  
International Student Advisor Signature

\_\_\_\_\_  
Date