# REG

## **CONTINUING STUDIES ~ STUDENTS**

Student that have not registered for a continuing studies course previously, will need to apply for Continuing Studies. There is an \$20 application fee. Students that have already applied and have been approved, will only need to click "Student Login" and use the email and password when they applied.

### CONTINUING STUDIES LINK



If a student is applying for Continuing Studies they will be taken to the application form.

Graduate students will need to upload an unofficial transcript (the app will prompt to upload a transcript). Hover over the little red tooltip icons to get more information about certain fields.

\*Please Note: The application fee is non-refundable.

CONTINUING STUDIES
Faculty Login
Student Login
Typply for Continuing Studies
NEW STUDENTS

#### **Continuing Studies Application**

Student Information	
Email	Graduate? () Alumni? () Dragon Id ()
test@test.com	No No
First Name	Last Name
Middle Name (If Any)	Former Name (If Any) 🛈
Date of Birth	Phone
01/01/2000	
Password	Confirm Password
Password must contain at least one uppercase letter,	one number, and must be at least 8 characters long.
Address	
City	State Zip Code
	INT v

## **CONTINUING STUDIES ~ STUDENTS**

Upon the completion of the application, the student will be taken to their profile. The student will be unable to register for any courses until they have been approved by the registrar's office. Once approved, the student will no longer need to apply for continuing studies, they will be able to click on the "Student Login" button and login with the email and password used when initially creating the account.

lim Jimothy			
Payments			
Email:jim@jimothy.comPhone:123.456.7890Address:6860 Dallas Pkwy Dallas, TX 750241234	Date 2/17/2023	<b>Type</b> Application	Amoun \$20.00
My Courses			
Current Courses (0)			+
Completed Courses (0)			+

	Welcome Jim Jimothy 👻	
Payments		
Date Type 2/17/2023 Application	Amount \$20.00	REGISTER BUTTON Once the student application has been
		approved, the warning banner will go away -
	+	and a "Register" button
	+	will appear for them on the navigation bar.
	Date Type	Payments Date Type Amount 2/17/2023 Application S20.00

## **CONTINUING STUDIES ~ STUDENTS**

The registration page allows students to click on a course to see the description, location, level, and instructors. It will also include the Course Subject and Number, which will always be unique, even between undergraduate and graduate levels of the same course.

Currently, each course will need to be paid for individually. If a student wants to take more than one course, they will need to register and pay for each one individually.

Degister for Courses

Nuances of N Industry	th Course ursing in a Rapidly-Changing	Dates 5/31/2023 - 6/14	Subj /2023 MATH		\$\$ Cost \$	Register 🛊
Nuances of N Industry			/2023 MATH	1 3	\$540.00	
Industry	ursing in a Rapidly-Changing					0
		1/23/2023 - 5/19	/2023 NURS	5	\$2200.00	
<ul> <li>Principles of C</li> </ul>	Geology	1/23/2023 - 5/12	/2023 GEO 201	4	\$1040.00	
Description: This co	ourse rocks.					•
Location: Off Can	npus					
Course Level: Unde	rgrad					
Instructors: Brenna	n Spicer;					
> Web Developr	ment Boot Camp	1/30/2023 - 4/28	/2023 CSIS	123 5	\$5035.00	
nowing 1 to 4 of 4 e	ntries				Previous 1	1 Next

To register, select the checkbox next to the course and click the "Register" button at the bottom. The form will go to a payment screen to complete the registration. Once the payment is completed, the Registrar's office will complete the registration and send confirmation of the course to the email provided by the student.

Questions on this process can be directed to the Registrar's Office at <u>registrar@mnstate.edu</u> or 218.477.2565